

Fall: VP Internal (Matt d'Entremont)

Vice-President Internal's transition report, Fall 2009

The [CS Society Constitution](#) lists that the Vice-President Internal's responsibilities are to:

- Act as a liaison between the Faculty and Society membership;
- Sit on the Dean's Executive, the Faculty Council, and at least one other Faculty of Computer Science committee as the student representative for Computer Science;
- Organize student representation at all other Faculty of Computer Science committees;
- Deal with all internal issues faced by the society including courses, faculty and curriculum;
- Chair and prepare an agenda for meetings of Council in the president's absence;
- And to delegate his or her duties where appropriate or necessary.

Throughout the fall term, I attended the Dean's Executive and Faculty Council meetings. Due to schedule conflicts, I was unable to attend the Outreach, Undergraduate, and Graduate committee meetings. I appointed Billy Mailman, Senior Undergraduate Representative as my representative for the Undergraduate committee meetings. For the Graduate committee meetings the Graduate Representative, Marek Lipzak, attended in my place. Finally the Outreach committee meetings were attended by Chris Cook, CSS President.

I have continued to take notes in the VPI Handbook, which will be passed on to the next appointed VPI. There have not been many requests from the Faculty so far, and I may need to send another email to the faculty to explain my role.

During the first week of classes, Marek Lipzak was not yet present and I was asked to give a speech in his place during the Graduate Orientation, which he prepared for me. Following the presentation I was also asked to set up the poster boards for graduate class posters. Also during this week, I helped out with the Undergraduate Orientation as well.

On a final note, I have been responsible for the storage of the society's propane tanks during the entire term.

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